

**Hangout Music & Arts Festival**  
**Gulf Shores, AL**  
**May 18-20, 2012**

**GENERAL INFORMATION FOR FOOD VENDORS WHO ARE INTERESTED  
IN THE 2012 HANGOUT MUSIC & ARTS FESTIVAL**

**All vendors will be required to rent uniformed tents provided by the event. Vendors may be required to use/purchase uniformed signs/menu boards and vendors will be restricted to a limited menu.**

**HOW TO APPLY** – Please complete the attached application form, along with any/all pertinent photos and information, and return to us via US Mail to:

Hangout Music Festival  
c/o Vendor Coordinator  
20 Hammond Hill Road  
Charlton, MA 01507

Or via E-mail – WCharp4@aol.com

Applications must be completed in full and received by March 1, 2012.

Our primary method of sending out information is via e-mail. If you do not regularly check your e-mail or prefer us to send the information via US Mail please note that on the application form.

All applications will be reviewed, and a letter will be sent to you indicating whether or not you have been accepted.

**VENDING FEES** – Vendors will pay up to a deposit of \$1,500.00 for up to a 20' x 20' booth. Vendors will pay **thirty percent (30%)** of total Gross Food & Beverage Sales from each location. Power is provided at an additional fee. Vendors may be required to purchase food product and beverages from on site purveyors.

**“Gross Sales”** are hereby defined as sales made on all products and services sold by the Vendor and shall be calculated before deduction of any expenses other than federal, state, or local sales tax.

All vendors shall submit a clean up deposit of \$200.00. This fee will be returned to you within ten (10) days after the event upon final inspection.

**FOOD& BEVERAGE ITEMS** – In addition to traditional fare, we would like to have a diverse range of food items available. We are looking for a variety of specialty items, vegan and vegetarian options on menus as well. All ice, bottled water and soda products must be purchased on site through our distribution system. All other beverages and home-made beverages need to be pre-approved. All menu items will be pre-approved. Non approved menu items will not be allowed to be sold.

**BOARD OF HEALTH REQUIREMENTS** – All food preparation, cooking, utensil washing, etc. must be done in your enclosed tent/ booth. Sneeze guards are designed to keep food safe from contamination and are mandatory. Adequate protection from flies and other insects required. Screening, mesh flaps or fly fans are acceptable if effective.

Tents and other materials must be fire retardant. All vendors must have a K-Type and ABC fire extinguisher for all booths.

All food booths must have food grade hose and have a backflow device on all faucets with a hose attached. A three (3) bay sink with hot running water is mandatory. We will not accept the bucket/coffee urn system.

All compressed gas (propane) cylinders must be secured to a solid object by chains or placed in a rack designed for high pressured cylinders.

**ADDITIONAL REQUIREMENTS** – All vendors will be required to provide a certificate of insurance, proof of Worker’s Compensation coverage, Alabama sales tax certificate, Festival license and local Health Department permits. Those vendors that are accepted to the festival will receive an outline of the necessary paperwork with the vendor contract.

**TICKETS/WRISTBANDS** – One (1) ticket/wristband is good for three (3) days. Tickets/Wristbands are not transferable so if your booth requires a number of people working, you must buy each worker a separate ticket/wristband. All vendors and all vendor employees must have a ticket to enter the event. A designated amount of Tickets/Wristbands will be given to each vendor and is determined on vendor booth size and menu options.

**VENDOR CAMPING** – There will be absolutely no camping at vendor booths. There will be absolutely no camping at Vendor Parking. Campground and Hotel information can be found on the festival website.

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**FOOD VENDOR APPLICATION  
DEADLINE March 1, 2012**

**Applicant Name** \_\_\_\_\_

**Business Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

(Email will be our primary method of correspondence with you unless you note otherwise)

- 1. Please list ALL items that you would like to sell and corresponding prices.  
(Please use reverse side if you need more space)**
  
- 2. Briefly describe the appearance and size of your booth set up and ALL electrical (do not list the equipment) needs. (photos must be attached; we will not process applications without pictures).**
  
- 3. Please list references with contact name and phone number.**